



Summer 2022

Facilities Maintenance Assistant

Who We Are

Located lakefront in the heart of downtown Kelowna, the Kelowna Yacht Club provides our members with top-quality moorage in Canada's largest fresh-water basin, excellent variety of food and beverage service, social events and many opportunities to volunteer as a part of the community. Being a not-for-profit organization, Kelowna Yacht Club has been supporting boater education and safe, responsible enjoyment of Okanagan Lake since 1945. Our facility is a resource for community partners such as the Canadian Power and Sail Squadron and Adaptive Sailing Association.

Overview

This role will be a part of our valued Operations Team. Your tasks and responsibilities will directly impact the safe and efficient management of Kelowna Yacht Club's internal and external facilities. You will be responsible for general indoor/outdoor maintenance and grooming of the Club. This position requires someone who is passionate about public safety and health, while providing outstanding customer service. You must also, love getting your hands dirty, taking on new maintenance projects and be comfortable with power tools. Must be willing to work flexible hours, including early mornings, evenings, weekends and holidays.

****This is a permanent part-time position (with potential for full time).**

****Rate of Pay: \$19 to \$21 per hour based on experience**

You Will

- Be one of the first point of contacts when there is a health and safety concern or maintenance issue
- Assist the Dockmaster with a variety of maintenance projects

To apply, email your resume to: bassam@kelownayachtclub.com



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- Work closely with the Dockhands outdoors on the docks\Possess and provide general information on the various aspects of Club life with enthusiasm
- Know and observe all club policies, regulations and Bylaws and ensure that they are complied with
- Provide updates and/or feedback from members, guests, and general observations to your manager
- Help keep Club's outdoor grounds clean and professional with pressure washing multi-surface areas
- Keep the Club updated and polished manner by painting walls, moving furniture, etc.

Who You Are

- A communication expert! You can communicate effectively with team members, managers, and members verbally and in written reports
- A Jack/ Jill of all trades, no power tool is too powerful!
- Clean, presentable- you know how to get your hands dirty while keeping your uniform clean
- Eager to learn and work with health and safety protocols
- Have the ability to assess unsafe situations
- Collaborative mindset and willing to share information with other departments
- Attention to detail - nothing can ever be too clean or too organized!
- Problem solver
- Able to maintain confidentiality/privacy of information
- Bonus if you have been on a health and safety committee previously
- Flexible - willing to work a variety of hours, including weekends and holidays

What We Offer

- Gorgeous lake views
- Health Benefits * (min. hours required)
- Employee discounts on boat rentals, Club Restaurant, KYC Apparel and other local establishments

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- Great team environment, who embrace a lake lifestyle
- A chance to build life-long memories
- Competitive compensation

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